

## VACANCY ANNOUNCEMENT

**Vacancy Title:**        **Head PR, Communications & Marketing**

**Organisation**        World Trumpet Mission, Located at the Nation's Prayer Mountain. Plot 8085, Seguku Uganda.

**Contract Type:**       1 year, renewable.

**Contract Type:**       Full time.

### Job Summary

The post holder will manage World Trumpet Mission's (WTM) Public Relations (PR), communications and marketing programs and activities with the following goals: • Ensuring high visibility for WTM among stakeholders, and strengthening beneficial relations with WTM stakeholders that include churches, ministries, central and local government, relevant professionals, businesses/partners, corporate organisations/NGOs, embassies, community groups, and Media. • Development and implementation of cost-effective PR, communications and marketing strategies for WTM products and services • Support the development of policy and advocacy grants proposals, implementation and monitoring of advocacy platforms and activities. • Oversight of the WTM Website and Media • Ensuring effective performance management of PR, communications and marketing teams and individuals to meet WTM quality standards and agreed deliverables.

The role will have a critical obligation to work closely with WTM leadership team to ensure that all financial documentation prepared and submitted to WTM Management Team is correct, complete and appropriate.

### Responsibilities

1. Internal and External Communications
2. Public Relations
3. WTM Media and Website
4. Leadership Role

### Requirements, Qualifications & Experiences (essential/desirable)

- Masters' degree in Humanities discipline, Public Administration and management, communications, international development or related technical discipline.
- Knowledge and experience in church activities and or training in Theology is an added advantage.
- 3-5 years of experience in Ministry related work, preferably in the areas of PR, communications and marketing.
- Demonstrated writing skills: the ability to develop quality concept notes, proposals, logical frameworks and reports under tight deadlines.
- Proactive, innovative and the ability to think outside the box.

- Team player; the ability to work as part of a diverse team to achieve the overall goal.
- Excellent organizational, time management and interpersonal skills.
- Proven analytical and problem-solving abilities.

### **How to apply**

Suitably qualifying candidates should send through their applications including a cover letter, CV and Academic documents as one PDF electronically through the below email: [hr@worldtrumpetmission.org](mailto:hr@worldtrumpetmission.org), **including the job title as the subject**. Hard copies shall not be accepted. Late applications and those that do not have a CV or certificates attached will be disqualified.

### **Deadline for receiving applications**

The deadline for submitting applications is Aug 2, 2024, not later than 5:00pm

Due to high volumes of applications we envisage to receive, only shortlisted candidates shall be contacted. This is an urgently required position therefore all applications shall be reviewed on a rolling basis.

WTM provides equal employment opportunities to all employees & qualified applicants without regard to race, colour, religion, gender, national origin, age, disability, marital status, or class and therefore complies with all applicable laws governing nondiscrimination in employment. WTM has zero-tolerance to any form of exploitation, harassment, abuse, fraud and corruption, in addition to other safeguarding aspects.

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